

# Sunsuper clearing house

February 2017

Sunsuper clearing house takes the hassle out of managing contribution transactions with one simple, secure payment regardless of which super fund your employees' are with. Sunsuper clearing house is a service available to registered Sunsuper employers who:

- are enrolled for Sunsuper's *Employer Online*, and
- have selected Sunsuper as their default super fund.

## How will Sunsuper clearing house benefit my business?

- ease the burden of paying multiple super funds,
- use one simple SuperStream solution,
- add new employees and super funds, including by uploading from your payroll system,
- talk to a dedicated support team, and
- protect privacy of contribution data through a secure link.

## How does it work?

Sunsuper clearing house lets you make your employee superannuation contributions, quickly and easily, regardless of which superannuation fund they are with. First, you submit your employee contribution data through Employer Online, then you pay the contributions by one of the methods outlined below:

- Direct Debit
- BPAY®
- EFT

Once Sunsuper clearing house receives the payment, it will make payment to the superannuation funds in accordance with the contribution data submitted through Employer Online.

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## SG cut-off dates

Period date	Cut-off date
1 July - 30 Sept	28 October
1 Oct - 31 Dec	28 January
1 Jan - 31 March	28 April
1 April - 30 June	28 July

## How do I register for Sunsuper clearing house?

Simply log on to Employer Online and click Upgrade. Complete the Clearing house enrolment form, where you will be prompted to enter your payment details.

You will need to complete all of the mandatory fields including selecting Sunsuper as your default fund.

If you're not already registered for Employer Online, you can do so easily at [sunsuper.com.au/employers/pay-super-online/employer-online](https://sunsuper.com.au/employers/pay-super-online/employer-online).

For more information, refer to the Sunsuper clearing house PDS at [sunsuper.com.au/clearinghousepds](https://sunsuper.com.au/clearinghousepds).

## What are the payment timeframes?

It's important to be aware that it can take up to five business days for your payment to be received by the nominated fund(s) once we receive the correct data and payment. You must allow sufficient time for your contributions to be received by the nominated fund(s).

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