

Employer change of details



Important: Please provide us with as much information as possible. Use **BLOCK** letters and dark ink when completing this form and ensure it is signed and dated.

☎ 13 11 84 📍 [sunsuper.com.au](https://www.sunsuper.com.au)
Reply Paid 2924 Brisbane Qld 4001

Please note: This form is to be used for change of details only, if change of ownership has occurred please contact us on 13 11 84 for further information.

Employer number

1 Current employer details

Employer's trading name

ABN

Employer's registered name

ACN

Street Address / PO Box

Suburb/Town

State

Postcode

Email address

Please complete only the sections you wish to change. Where no changes are required please leave the section blank.

2 New employer details

Employer's trading name

Employer's registered name

Additional contacts

Only listed contacts will be able to access information. Please list all people you authorise to access information.

Full name

Full name

Contact phone

Contact phone

Full name

Full name

Contact phone

Contact phone

Full name

Full name

Contact phone

Contact phone

Full name

Full name

Contact phone

Contact phone

➡ Please continue over page

3 New company address

All mail will be sent to this address.

Street Address/PO Box

Suburb/Town

State

Postcode

Email address

4 New contribution frequency

I wish to pay contributions on a monthly basis.

I wish to pay contributions on a quarterly basis.

I confirm we are not required to contribute on a monthly frequency under an Industrial Award, and that any voluntary contributions made by our employees from their payroll will be sent to Sunsuper within 28 days of the end of the month in which they were deducted.

5 Authorisation and declaration Sign this application form and return to Sunsuper:


- I declare no changes of ownership have occurred since completing the original application to become a Sunsuper registered employer.
- I declare all details on this form are correct.
- All authorised contacts understand all inbound and outbound calls to Sunsuper are recorded.
- All authorised contacts are aware Sunsuper's Privacy Policy is available at [sunsuper.com.au](https://www.sunsuper.com.au).

Signed on behalf of the employer:

Sign here

Date application completed
(DD/MM/YYYY)*

Full name of signatory

 Please return the form to Sunsuper
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We are committed to respecting the privacy of personal information you give us. If you would like a copy of Sunsuper's Privacy Policy, visit [sunsuper.com.au/privacy](https://www.sunsuper.com.au/privacy) or call 13 11 84.

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