

# Email template: Tell your team you've chosen Sunsuper as your default

Below is some suggested wording you may use to let your team know that you've selected Sunsuper as your default super fund.

Simply copy and paste the wording into a new email, add the attachments and send to your team.

## Download and attach the below documents:

- Sunsuper Employee flyer
- Superannuation standard choice form

## Add this subject line to your email:

We've selected Sunsuper as our default super fund

## Add this to the body of your email:

Hi team,

We've recently chosen Sunsuper as our default superannuation fund. This means new employees who don't select a super fund will automatically have their super paid into a Sunsuper for life account.

To find out more about the benefits offered by Sunsuper, including tips on how you can take charge of your super, please read the attached Employee flyer.

If you decide you'd like to have your future super contributions paid to Sunsuper, please either use the email link in the Employee flyer or complete the attached Superannuation standard choice form and return it to us.

Thank you,

**[Insert your name]**